

QUESTIONNAIRE

COMMUNICATION ON PROGRESS

(Effective 2023)

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United Nations
Global Compact

Beginning in 2023, the Communication on Progress will require participants to annually a) submit an electronic statement by the Chief Executive Officer expressing continued support for the UN Global Compact as well as b) complete the Communication on Progress questionnaire. This reference document contains the questions that will be presented in the questionnaire.

Overall, the questionnaire is designed to add value to participants in several ways:

- Build credibility and brand value by showing their commitment to corporate sustainability, the Ten Principles and the Sustainable Development Goals.
- Measure and demonstrate progress on the Ten Principles, in a consistent and harmonized way.
- Receive insight, learn and continuously improve performance. The new platform will provide technical help, resources, and guidance at every step of the way. It will help you identify gaps and set goals to improve sustainability performance year over year.
- Compare progress against peers with access to one of the largest sources of free, public, and comparable corporate sustainability data.

The questionnaire is structured in five sections. The first section, Governance, provides a cross-cutting overview of the companies' sustainability governance structure. The remaining four sections, Human Rights, Labour, Environment, and Anti-Corruption, survey companies about their performance with respect to the Ten Principles of the UN Global Compact. Within each section, companies will answer questions that address process and policies that demonstrate a company's commitment to progress, efforts taken to prevent negative social and environmental impact, performance indicators, and remediation and reporting mechanisms to address grievances and reflect on lessons learned.

Notably, the human rights and environment sections contain additional nuance. The human rights section provides companies with the opportunity to select their material topics for disclosure, while the environment section includes curated sector-specific questions, for example on water and biodiversity, that are to be answered only by business participants operating in certain industries. This document contains all questions and possible answer options; not all companies will answer all questions when using the digital platform.

Please note that this questionnaire may be subject to minor edits. Please refer to the digital platform for the final version. Please refer to the United Nations Global Compact Communication on Progress for additional guidance including question rationale and calculation methodology.



TABLE OF CONTENTS

COMMUNICATION ON PROGRESS QUESTIONNAIRE

Governance

Policies and Responsibilities	5
Prevention	7
Concerns and Grievance Mechanisms	9
Lessons	11
Executive Pay	11
Board Composition	12
Data Assurance	13

Human Rights

Materiality (including Saliency)	14
Commitment	15
Prevention	17
Response	21

Labour

Commitment	22
Prevention	24
Performance	28
Response and Reporting	30

Environment

Commitment	31
Prevention	33
Climate Action	39
Energy/Resource Use	41
Technology	42
Sector-specific Questions	43
Sector-specific: Water	44
Sector-specific: Forests, Biodiversity, and Land Use	46
Sector-specific: Air Pollution	48
Sector-specific: Waste	49
Overall Environment	50

Anti-Corruption

Commitment	51
Prevention	52
Response and Reporting	53

COMMUNICATION ON PROGRESS QUESTIONNAIRE

GOVERNANCE

Policies and Responsibilities

G1. Does the board/highest governance body or most senior executive of the company:

Linked to: GRI Disclosures 2-12, 2-14, 2-22 (2021)

(Select all that apply)

- ☒ Issue an annual statement about the relevance of sustainable development to the company
- ☒ Issue an annual statement that addresses impacts on both people and the environment
- ☒ Issue an annual statement highlighting a zero tolerance for corruption
- ☒ Sign off on organizational sustainability targets
- ☒ Supervise Environmental, Social, and Governance reporting
- ☒ Regularly review potential risks related to the business model
- ☐ None of the above

Please provide additional information: <https://spartasolutions.com.br/site/>

G2. Does the company have a publicly stated commitment regarding the following sustainability topics?

Linked to: GRI Disclosure 2-23 (2021)

(Matrix – Select one answer option per line)

	No, this is not a current priority	No, but we plan to have a commitment within 2 years	Yes, and the commitment is focused on our own operations	Yes, and the commitment includes our own operations and suppliers	Yes, and the commitment includes our own operations and the value chain (including suppliers, consumers, communities, other business relationships)
Human Rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Labour Rights/Decent Work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Anti-Corruption	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Please provide a link, upload the document, and/or provide additional information:

G3. Does the company have in place a code of conduct regarding each of the following sustainability topics?

Linked to: NASDAQ G6.1; GRI Disclosure 2-23 (2021)

(Matrix – Select one answer option per line)

	No, this is not a current priority	No, but we plan to have a code of conduct within two years	Yes, focused on employee conduct	Yes, focused on employees and suppliers	Yes, focused on our own operations and the value chain (including suppliers, consumers, communities, other business relationships)
Human Rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Labour Rights/Decent Work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Anti-Corruption	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Please provide additional information: <https://spartasolutions.com.br/site/>

G4. Has the company appointed an individual or group responsible for each of the following sustainability topics?

Linked to: GRI Disclosure 2-13 (2021)

(Matrix – Select one answer option per line)

	No one is specifically responsible for this topic	Yes, with limited influence on outcomes (e.g., limited access to internal information, limited decision-making authority)	Yes, with moderate influence on outcomes (e.g., has access to relevant information, reports to senior manager)	Yes, with direct influence of some outcomes (e.g., has access to relevant information, includes one or more senior manager with decision making rights)	Yes, with direct influence at the highest levels of the organization (e.g., has access to relevant information, includes most senior members of organization)
Human Rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Labour Rights/Decent Work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Anti-Corruption	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Please provide additional information: [Suzana Lacerda - Lawyer](#)

G5. Does the company have a formal structure(s) (such as a cross-functional committee) to address each of the following sustainability topics?

Linked to: GRI Disclosures 2-9, 2-13 (2021)

(Matrix – Select one answer option per line)

	No formal structure	Yes, and with limited influence on outcomes (e.g., limited access to internal information necessary to understand risks, poor representation from relevant departments or functions)	Yes, with moderate influence on outcomes (e.g., it includes representatives of some functions, departments, or business units most relevant for addressing the risks concerned, has access to relevant information, reports to senior manager)	Yes, with direct influence on some outcomes (e.g., it includes representatives of functions, departments, or business units most relevant for addressing the risks concerned, has access to relevant information, it involves one or more members of senior management)	Yes, and with direct influence at the highest level of the organization (e.g., full access to relevant information, it involves members at highest level of organization)
Human Rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Labour Rights/Decent Work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Anti-Corruption	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Please provide additional information: <https://spartasolutions.com.br/site/>

Prevention

G6. Does the company have a process or processes to assess risk?

Linked to: GRI Disclosure 205-1 (2016)

(Matrix – Select one answer option per line)

Risk Category:	No, this is not a current priority	No, but we are planning to develop one in the next two years	Yes, related to our own operations [Prompts G6.1 for each yes]	Yes, related to our own operations and suppliers [Prompts G6.1 for each yes]	Yes, related to our own operations and the value chain (including suppliers, consumers, communities, other business relationships) [Prompts G6.1 for each yes]
Human rights risks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Labour rights risks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Environmental risks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Corruption risks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Please provide additional information: [Risk analysis, internal audit, ISO 18788, ISO 9001, ANSI/ASIS PSC.1 certifications and ICoCA member.](#)

G6.1 During the assessment of risk, has your company reviewed those suppliers and/or other business relationships where the risk related to human rights, labour, environment and/or anti-corruption may be particularly severe?

(Matrix – Select one answer option per line)

Risk Category:	No	Yes
Human rights risks	<input type="radio"/>	<input checked="" type="radio"/>
Labour rights risks	<input type="radio"/>	<input checked="" type="radio"/>
Environmental risks	<input type="radio"/>	<input checked="" type="radio"/>
Corruption risks	<input type="radio"/>	<input checked="" type="radio"/>

Please provide additional information: <https://spartasolutions.com.br/site/>

G7. Does the company have a due diligence process through which it identifies, prevents, mitigates, and accounts for actual and potential negative impacts on sustainability topics?

Linked to: GRI Disclosures 2-12, 2-23-a-ii, 3-1, 3-3-d (2021)

(Matrix – Select one answer option per line)

Risk Category:	No, this is not a current priority	No, but we are planning to develop one in the next two years	Yes, related to our own operations [Prompts G7.1 for each yes]	Yes, related to our own operations and suppliers [Prompts G7.1 for each yes]	Yes, related to our own operations and the value chain (including suppliers, consumers, communities, other business relationships) [Prompts G7.1 for each yes]
Human rights risks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Labour rights risks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Environmental risks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Corruption risks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Please provide additional information: <https://spartasolutions.com.br/site/>

G7.1 During the due diligence process, has your company reviewed those suppliers and/or other business relationships where the risk of adverse impacts on human rights, labour, environment and/or anti-corruption may be particularly severe?

Linked to: GRI Disclosures 2-23-e, 3-1 (2021)

(Matrix – Select one answer option per line)

Risk Category:	No	Yes
Human rights risks	<input type="radio"/>	<input checked="" type="radio"/>
Labour rights risks	<input type="radio"/>	<input checked="" type="radio"/>
Environmental risks	<input type="radio"/>	<input checked="" type="radio"/>
Corruption risks	<input type="radio"/>	<input checked="" type="radio"/>

Please provide additional information: <https://spartasolutions.com.br/site/>

Concerns and Grievance Mechanisms

G8. Are there any processes through which members of the company's workforce can raise concerns about the company's conduct related to human rights, labour rights, environment, or anti-corruption?

Linked to: Reporting Guidance on the 10th Principle Against Anti-corruption – B3; GRI Disclosure 2-26 (2021)

(Radial – Select One)

- ☐ No, this is not a current priority
- ☐ No, but we plan to within two years
- ☐ Yes, we have an informal process (e.g., through supervisors, others) [\[Prompts G8.1\]](#)
- ☒ Yes, we have a formal process [\[Prompts G8.1\]](#)

Please provide additional information: <https://spartasolutions.com.br/site/>

If respondent answers either of the 'yes' options in G8, the below question will be displayed.

G8.1. Please provide additional detail regarding the process(es) the company has through which members of the company's workforce can raise concerns about the company's conduct.

Linked to: GRI Disclosure 2-26 (2021)
(Matrix – Select one answer option per line)

	No	Yes
Is the process communicated to all employees/workers in local languages	<input type="radio"/>	<input checked="" type="radio"/>
Is the process available to non-employees (e.g., suppliers, consumers, communities, and other business relationships)	<input type="radio"/>	<input checked="" type="radio"/>
Is the process confidential (e.g., whistleblowing process)	<input type="radio"/>	<input checked="" type="radio"/>
Are there processes in place to avoid retaliation	<input type="radio"/>	<input checked="" type="radio"/>
Can concerns be raised about suppliers or other business relationships (e.g., clients, partners, etc.)	<input type="radio"/>	<input checked="" type="radio"/>
Other (Please provide additional information) <i>[If yes, makes text box mandatory]</i>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: <https://contatoseguro.com.br/spartacorporatesolutions>

Lessons

G9. How does the company capture lessons regarding each of the following sustainability topics?

Linked to: GRI Disclosure 3-3-e (2021)

(Matrix – Select one answer option per line)

Please select highest level of engagement. Options progress from left to right.

	No lessons are regularly captured	Conducts root cause analyses/investigation of incidents	Conducts root cause analyses/investigation and changes organizational policies, processes, and practices accordingly	Systematically conducts root cause analyses/investigation and leverages learnings to influence both internal and external affairs
Human Rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Labour Rights/Decent Work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Anti-Corruption	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Please provide additional information: Annual schedule of Exercises and Tests, Critical Analysis Meeting.

Executive Pay

G10. Is executive pay linked to performance on one or more of the following sustainability topics?

Linked to: CDP W6.4 2022, CDP F4.3a 2022, CDP C1.3a (2022); Nasdaq G3 2335; GRI Disclosure 2-19 (2021)

(Matrix – Select one answer option per line)

	No, and we have no intention to change for this is not a current priority	No, but we plan to within two years	Yes
Human Rights	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Labour Rights/Decent Work	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Environment	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Anti-Corruption	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Please provide additional information: _____

Board Composition

G11. Percentage of individuals within the company's Board/highest governance body by:

Linked to: ISAR D.1.2., ISAR D.1.3.; GRI Disclosures 2-9 (2021), 405-1 (2016)

(Matrix – Percentage & Commentary for each line)

	Number	Not applicable
Total number of board members (#)		
Male (%)	50%	
Female (%)	50%	
Non-binary (%)	0%	
Under 30 years old (%)	0%	
30-50 years old (%)	0%	
Above 50 years old (%)	100%	
From minority or vulnerable groups (%)	0%	
Executive (%)	100%	
Independent (%)		X

Please provide additional information: _____

G12. Do you produce sustainability reporting according to:

Linked to: Nasdaq G9.1

(Select all that apply)

- ☐ National/local regulation on sustainability
- ☐ Security exchange regulations
- ☐ European Union Corporate Sustainability Reporting Directive (CSRD)
- ☐ Global Reporting Initiative (GRI)
- ☐ Sustainability Accounting Standards Board (SASB, now consolidated into the IFRS Foundation)
- ☐ International Integrated Reporting Council (IIRC, now consolidated into the IFRS Foundation)
- ☐ Climate Disclosure Standards Board (CDSB, now consolidated into the IFRS Foundation)
- ☐ Task Force on Climate-related Financial Disclosures (TCFD)
- ☒ Other voluntary frameworks (Please specify in text box) [Makes text box mandatory]
- ☐ No sustainability reporting according to any frameworks nor regulations
- ☐ We do not produce sustainability reporting outside of this Communication on Progress

Please provide additional information: External audit

Data Assurance

G13. Is the information disclosed in this questionnaire assured by a third-party?

Linked to: CDP C10.1 2022; GRI Disclosure 2-5 (2021)

(Select all that apply)

- ☐ No assurance for any metrics
- ☐ Limited assurance for minority of metrics (e.g., GHG emissions only)
- ☐ Limited assurance for majority of metrics
- ☐ Reasonable assurance for minority of metrics
- ☒ Reasonable assurance for majority of metrics
- ☐ Other (Please provide additional information) *[Makes text box mandatory]*

Please provide additional information: Audit MSS Global and BPSE advisory.

HUMAN RIGHTS

Materiality

HR1. Which of the following has the company identified as material human rights topics connected with its operations and/or value chain, whether based on their salience (e.g., the most severe potential negative impacts on people) or another basis? [Please select your top 5 material topics]

Linked to: GRI Disclosure 3-2 (2021)

(Select all that apply) [Limit 5]

- ☐ Freedom of association and the effective recognition of the right to collective bargaining
- ☐ Child labour
- ☐ Forced labour
- ☐ Non-discrimination in respect of employment and occupation
- ☐ Safe and healthy working environment
- ☐ Working conditions (wages, working hours) *[Prompts additional line 'Working conditions (wages, working hours)' in Questions L1, L2, L3, L4, L5, L12]*
- ☐ Freedom of expression *[Prompts additional line 'Freedom of expression' in Questions HR2–HR7]*
- ☐ Right to participate in cultural life *[Prompts additional line 'Right to participate in cultural life' in Questions HR2–HR7]*
- ☐ Access to water and sanitation *[Prompts additional line 'Access to water and sanitation' in Questions HR2–HR7]*
- ☐ Digital security/privacy *[Prompts additional line 'Digital security/privacy' in Questions HR2–HR7]*
- ☐ Gender equality and women's rights *[Prompts additional line 'Rights of women and/or girls' in Questions HR2–HR7]*
- ☐ Rights of indigenous peoples *[Prompts additional line 'Rights of indigenous peoples' in Questions HR2–HR7]*
- ☐ Rights of refugees and migrants *[Prompts additional line 'Rights of refugees and migrants' in Questions HR2–HR7]*

☒ Other As we are a consultancy, the topics presented cannot cause real impacts on our operations.

Please provide additional information: Although they do not impact our operations, our company reiterates the importance of reinforcing and informing our stakeholders through our policies, procedures, training, weekly dialogues and specific meetings.

Note: Labour rights topics (Freedom of association and the effective recognition of the right to collective bargaining, child labour, forced labour, non-discrimination in respect of employment and occupation, and a safe and healthy working environment) are a subset of human rights and for completeness, were included in this question. Regardless of these labour topics being selected as material in this question or not, all companies will be asked to provide additional details about these labour rights topics in the next section (L.1 and following). For the other human rights topics selected as material in this question, seven additional questions will be asked in the following section.

Commitment

HR2. Does the company have a policy commitment in relation to the following human rights topics? Matrix will be populated only for the human rights topics selected in HR1.
Linked to: GRI Disclosures 2-23-a-iv, 2-23-b, 3-3-c (2021)
(Matrix – Select one answer option per line)

Human Rights Topics:	No, and we have no plans to develop a policy	No, but we plan to in the next two years	Yes, included within a broader policy or as a stand-alone policy	If yes, year policy last reviewed (YYYY)
Freedom of expression	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Right to participate in cultural life	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Access to water and sanitation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Digital security/privacy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Gender equality and women’s rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Rights of indigenous peoples	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Rights of refugees and migrants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____

Please provide a link, upload the document, and/or provide additional information: _____

If respondent answers 'yes' in HR2, the below question will be displayed for each relevant topic.

HR2.1. For each human rights policy, is it:
Linked to: GRI Disclosures 2-23-c, 2-23-d, 2-23-e (2021)
(Matrix – Select all that apply for each line)

Human Rights Topics:	Aligned with international human rights standards	Publicly available	Approved at most senior level of the company	Applied to the company's own operations	Applied to the company's own operations and suppliers	Applied to the company's own operations and the value chain (including suppliers, consumers, communities, other business relationships)	Developed involving human rights expertise from inside and outside the company	Other (Please provide additional information) <i>[Makes text box mandatory]</i>
Freedom of expression	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Right to participate in cultural life	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to water and sanitation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Digital security/privacy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gender equality and women's rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of indigenous peoples	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of refugees and migrants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information:_____

Prevention

HR3. In the course of the reporting period, has the company engaged with affected stakeholders or their legitimate representatives in relation to the following human rights topics? Matrix will be populated only for the human rights topics selected in HR1.
Linked to: GRI Disclosures 3-1-b, 3-3-f (2021)
(Matrix – Select one answer option per line)

Please select the company's highest level of engagement. Options progress from left to right.

Human Rights Topics:	No engagement on this topic	To better understand the risks/impacts in question	To discuss potential ways to prevent or mitigate the risks/impacts in question	To agree on a way to prevent/mitigate the risks/impacts in question	To assess progress in preventing/mitigating the risks/impacts in question	To collaborate in the prevention/mitigation of the risks/impacts in question
Freedom of expression	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Right to participate in cultural life	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to water and sanitation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Digital security/privacy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gender equality and women's rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of indigenous peoples	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of refugees and migrants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

HR4. What type of action has the company taken in the reporting period with the aim of preventing/mitigating the risks/impacts associated with this human rights topic?

Matrix will be populated only for the human rights issues selected in HR1.

Linked to: *GRI Disclosure 3-3-d (2021)*
(Matrix – Select all that apply for each line)

Human Rights Topics:	Provided internal training/capacity building for the direct workforce	Built capacity among relevant business relationships (e.g., suppliers, consumers, communities)	Conducted an audit process and/or corrective action plan	Collective Action with peers or other stakeholders to address the issue	Collaborated with governmental or regulatory bodies	Other (Please provide additional information) [Makes text box mandatory]	No action within reporting period
Freedom of expression	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Right to participate in cultural life	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to water and sanitation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Digital security/privacy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gender equality and women's rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of indigenous peoples	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of refugees and migrants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

HR5. Who receives training for the following human rights topics? Matrix will be populated only for the human rights topics selected in HR1.

Linked to: GRI Disclosure 3-3-d (2021)
(Matrix – Select all that apply for each line)

Human Rights Topics:	No training provided	Select employees	All employees	Contractors	Direct suppliers of the organization	Indirect suppliers of the organization	Other – such as partners, clients, etc.
Freedom of expression	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Right to participate in cultural life	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to water and sanitation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Digital security/privacy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gender equality and women’s rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of indigenous peoples	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of refugees and migrants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

HR6. How does the company assess progress in preventing/mitigating the risks/impacts associated with the following human rights topics? Matrix will be populated only for the human rights issues selected in HR1.
 Linked to: *GRI Disclosure 3-3-e (2021)*
 (Matrix – Select one answer option per line)

Please select the company’s highest level of engagement. Options progress from left to right.

Human Rights Topics:	No monitoring of progress	Review opics on ad hoc basis	Set annual targets/goals, track progress over time (internal programmes only)	Set annual targets/goals, track progress over time (internal and external programmes)	Other (Please provide additional information) [Makes text box mandatory]
Freedom of expression	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Right to participate in cultural life	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to water and sanitation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Digital security/privacy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gender equality and women’s rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of indigenous peoples	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of refugees and migrants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

Response

HR7. During the reporting period, has the company been involved in providing or enabling remedy if it has caused or contributed to adverse impact associated with the following human rights topic(s)? Matrix will be populated only for the human rights topics selected in HR1.

Linked to: GRI Disclosure 3-3-d-ii (2021)
(Matrix – Select one answer option per line)

Human Rights Topics:	Yes, remedy provided/enabled	No remedy provided/enabled	No adverse impact identified or caused	Choose to not disclose
Freedom of expression	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Right to participate in cultural life	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Access to water and sanitation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Digital security/privacy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gender equality and women’s rights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of indigenous peoples	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rights of refugees and migrants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

HR8. Briefly describe additional relevant practical actions the company has taken during the reporting period and/or plans to take to implement the human rights principles, including goals set and any challenges faced and actions taken towards prevention and/or remediation.

Linked to: GRI Disclosures 3-3-c and 3-3-d (2021)

(Text Box)

Quarterly critical analysis meetings, where measurements for the period are presented;
Annual strategic planning meeting, where the objectives of the Global Compact are included in the company's goals;
Weekly safety dialogue, where a different topic related to topics contained in the company's policies that follow the guidelines of the Global Compact is presented at this meeting.

LABOUR

Commitment

L1. Does the company have a policy commitment in relation to the following labour rights principles? For the user, the "Working conditions (wages, working hours)" option would be visible only if selected in HR1.

Linked to: GRI Disclosure 3-3-c (2021) for topics GRI 407 (2016), GRI 409 (2016), GRI 408 (2016), GRI 406 (2016), GRI 403 (2018)

(Matrix – Select one answer option per line)

Labour Topics:	No, and we have no plans to develop a policy	No, but we plan to in the next two years	Yes, included within a broader policy or as a stand-alone policy [Prompts L1.1; L1.2 (first labour topic only)]	Not applicable (Please provide additional information) [Makes text box mandatory]	If yes, year policy last reviewed (YYYY)
Freedom of association and the effective recognition of the right to collective bargaining	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Forced labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Child labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Non-discrimination in respect of employment and occupation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Safe and healthy working environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Working conditions (wages, working hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____

Please provide a link, upload the document, and/or provide additional information: _____

If respondent answers 'yes' in L1, the below question will be displayed for each relevant topic.

L1.1. For each labour rights policy, is it:
Linked to: ILO C155 - Occupational Safety and Health Convention 1981 (No. 155); GRI Disclosures 2-23-c, 2-23-d, 2-23-e (2021)
(Matrix – Select all that apply for each line)

Labour Topics:	Aligned with international labour standards	Publicly available	Approved at most senior level of the company	Applied to the company's own operations	Applied to the company's own operations and the value chain (including suppliers, consumers, communities, other business relationships)	Developed in consultation with workers and their representatives	Developed involving labour rights expertise from inside and outside the company	Other (Please provide additional information) [Makes text box mandatory]
Freedom of association and the effective recognition of the right to collective bargaining	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forced labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-discrimination in respect of employment and occupation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Safe and healthy working environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working conditions (wages, working hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

If respondent answers 'yes' in L1 regarding 'Freedom of association and the effective recognition of the right to collective bargaining,' the below question will be displayed.

L1.2. Does the existing company's policy on freedom of association and collective bargaining:

Linked to: ILO C155 - Occupational Safety and Health Convention 1981 (No. 155); GRI Disclosures 2-23-c, 2-23-d, 2-23-e (2021)
(Matrix – Select all that apply for each line)

Labour Topics:	No, and we don't have plans to include it in a policy	No, but we plan to include it in a policy in the next two years	Yes, included in the relevant policy	Not applicable (Please provide additional information)
Reference the respect for the right of all workers to form and join a trade union of their choice without fear of intimidation or reprisal and protect workers against acts of antiunion discrimination	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prohibit any acts of interference in trade unions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilitate the collective bargaining with the trade union representatives	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provide trade union representatives with information required for meaningful bargaining in the context of bona fide negotiations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reference the respect for the right of workers to submit grievances without suffering	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

Prevention

L2. In the course of the reporting period, has the company engaged with affected stakeholders or their legitimate representatives in relation to the following labour rights topics? For the user, the "Working conditions (wages, working hours)" option would be visible only if selected in HR1.

Linked to: GRI Disclosures 3-1-b and 3-3-f (2021) for topics GRI 407 (2016), GRI 409 (2016), GRI 408 (2016), GRI 406 (2016), GRI 403 (2018)

(Matrix – Select one answer option per line)

Please select the company's highest level of engagement. Options progress from left to right.

Labour Topics:	No engagement on this topic	To better understand the risks/impacts in question	To discuss potential ways to prevent or mitigate the risks/ impacts in question	To agree on a way to prevent/mitigate the risks/impacts in question	To assess progress in preventing/ mitigating the risks/ impacts in question	To collaborate in the prevention/ mitigation of the risks/ impacts in question	Other (Please provide additional information) <i>[Makes text box mandatory]</i>
Freedom of association and the effective recognition of the right to collective bargaining	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forced labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-discrimination in respect of employment and occupation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Safe and healthy working environment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working conditions (wages, working hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

L3. What type of action has the company taken in the reporting period with the aim of preventing/mitigating the risks/impacts associated with this labour rights topic?

For the user, the "Working conditions (wages, working hours)" option would be visible only if selected in HR1.

Linked to: GRI Disclosure 3-3-d (2021) for topics GRI 407 (2016), GRI 409 (2016), GRI 408 (2016), GRI 406 (2016), GRI 403 (2018)

(Matrix – Select all that apply for each line)

Labour Topics:	Provided internal training/ capacity building for the direct workforce	Building capacity among relevant business relationships (e.g., suppliers, consumers, communities)	Conducting an audit process and/or corrective action plan	Collective Action with peers or other stakeholders, in particular workers' organizations, to address the issue	Collaboration with governmental or regulatory bodies	Other (Please provide additional information) [Makes text box mandatory]	No action within reporting period
Freedom of association and the effective recognition of the right to collective bargaining	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forced labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-discrimination in respect of employment and occupation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Occupational Safety and Health	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working conditions (wages, working hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

L4. Who receives training for the following labour rights topics? For the user, the “Working conditions (wages, working hours)” option would be visible only if selected in HR1.
 Linked to: GRI Disclosure 3-3-d (2021) for topics GRI 407 (2016), GRI 409 (2016), GRI 408 (2016), GRI 406 (2016), GRI 403 (2018)
 (Matrix – Select all that apply for each line)

Labour Topics:	No training provided	Select employees	All employees	Contractors	Direct suppliers of the organization	Indirect suppliers of the organization	Other – such as partners, clients, etc.
Freedom of association and the effective recognition of the right to collective bargaining	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forced labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-discrimination in respect of employment and occupation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Safe and healthy working environment (also in note)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working conditions (wages, working hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

L5. How does the company assess progress in preventing/mitigating the risks/impacts associated with the following labour rights topics? For the user, the “Working conditions (wages, working hours)” option would be visible only if selected in HR1.
 Linked to: GRI Disclosure 3-3-e (2021) for topics GRI 407 (2016), GRI 409 (2016), GRI 408 (2016), GRI 406 (2016), GRI 403 (2018)
 (Matrix – Select one answer option per line)

Please select the company’s highest level of engagement. Options progress from left to right.

Labour Topics:	No monitoring of progress	Review topics on ad hoc basis	Set annual targets/goals, track progress over time (internal programmes only)	Set annual targets/goals, track progress over time (internal and external programmes)	Other (Please provide additional information) <i>[Makes text box mandatory]</i>
Freedom of association and the effective recognition of the right to collective bargaining	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forced labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-discrimination in respect of employment and occupation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Occupational Safety and Health	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working conditions (wages, working hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

Performance

L6. Do(es) the existing collective bargaining agreement(s) provide(s) more favourable rights than those provided in legislation or in an applicable sectoral agreement, where appropriate?

(Select all that apply)

- ☐ No
- ☒ Yes, by providing more favourable conditions related to wages
- ☐ Yes, by providing more favourable conditions related to working hours
- ☐ Yes, by providing more favourable conditions related to health coverage and/or sick leave
- ☐ Yes, by providing additional rights not otherwise provided (Please provide additional information) [Makes text box mandatory]
- ☐ There is (are) no existing collective bargaining agreement(s)

Please provide additional information: Remuneration paid by the company with values above the market.

L7. In the course of the reporting period, what was the percentage of women in senior leadership level positions? (%)

Linked to: ISAR C.1.1.
(Matrix – Text Box with option for Unknown or N/A)

	Percent of women (%)	Unknown
Senior leadership level position	<u>50%</u>	<input type="radio"/>

Please provide additional information: _____

L8. What was the average ratio of the basic salary and remuneration of women to men (comparing jobs of equal value) during the reporting period?

Linked to: GRI Disclosure 405-2 (2016)

(Matrix – Text Box with option for Unknown or N/A)

	Salary ratio (%)	Unknown	Choose to not disclose [Makes text box mandatory]
Women/Men (%)	<input type="text" value="0%"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information:

L9. In the course of the reporting period, how frequently were workers injured (injuries per hour worked)?

Linked to: ISAR C.3.2; GRI Disclosure 403-9 (2018)

(Matrix – Text Box with option for Unknown or N/A)

	Frequency of injury	Unknown	Choose to not disclose [Makes text box mandatory]
Frequency of injury	<input type="text" value="0%"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information:

L10. In the course of the reporting period, what was the company's incident rate?

Linked to: ISAR C.3.2; GRI Disclosure 403-9 (2018)

(Matrix – Text Box with option for Unknown or N/A)

	Incident rate	Unknown	Choose to not disclose [Makes text box mandatory]
Incident rate	<input type="text" value="0%"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information:

Response and Reporting

L11. In the course of the reporting period, has the company been involved in providing or enabling remedy if it has caused or contributed to the adverse impact associated with the following labour rights topics? For the user, the "Working conditions (wages, working hours)" option would be visible only if selected in HR1.

Linked to: GRI Disclosures 3-3-c and 3-3-d (2021) for topics GRI 407 (2016), GRI 409 (2016), GRI 408 (2016), GRI 406 (2016), GRI 403 (2018)

(Matrix – Select one answer option per line)

Labour Topics:	Yes, remedy provided/enabled	No remedy provided/enabled	No adverse impact identified or caused	Choose to not disclose [Makes text box mandatory]
Freedom of association and the effective recognition of the right to collective bargaining	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forced labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child labour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Non-discrimination in respect of employment and occupation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Safe and healthy working environment' (also in note)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Working conditions (wages, working hours)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

L12. Briefly describe additional relevant practical actions the company has taken during the reporting period and/or plans to take to implement the labour principles, including goals set and any challenges faced and actions taken towards prevention and/or remediation.

Linked to: GRI Disclosures 3-3-c and 3-3-d (2021) for topics GRI 407 (2016), GRI 409 (2016), GRI 408 (2016), GRI 406 (2016), GRI 403 (2018)

(Text Box)

Included metrics in the company's strategic planning, as well as in the presentation of

metrics in critical analysis meetings with employees; the topic is also addressed in the weekly safety dialog.

ENVIRONMENT

Commitment

E1. Does the company have a policy commitment on the following environmental topics?

Linked to: CDP C4.1 2022, CDP F6.1 2022, CDP W6.1 2022, CDP W6.1 2021; GRI Disclosure 3-3-c (2021) for topics GRI 303 (2018), GRI 304 (2016), GRI 305 (2016), GRI 306 (2020), GRI 302 (2016), and GRI Disclosure 201-2-a-iv (2016)

(Matrix – Select one answer option per line)

Environmental Topics:	No, and we have no plans to develop a policy	No, but we plan to in the next two years	Yes, included within a broader policy or as a stand-alone policy [Prompts E1.1]	Not applicable (Please provide additional information) [Makes text box mandatory]	Year policy was last updated (YYYY)
Climate change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Water	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<u>2022</u>
Oceans	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Forests/biodiversity/land use	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<u>2022</u>
Air pollution	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<u>2022</u>
Waste (e.g., chemical spills, solid waste, hazardous, plastic, etc.)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<u>2022</u>
Energy & resource use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____

Please provide a link, upload the document, and/or provide additional information: https://drive.google.com/drive/folders/1Yfty6XIfI9-JeLN2I_5b1VD5NiFenBfc

If respondent answers 'yes' in E1, the below question will be displayed for each relevant topic.

E1.1. For each environmental policy, is it:

Linked to: CDP C4.1 2022, CDP F6.1 2022, CDP W6.1 2022; GRI Disclosures 2-23-c, 2-23-d, 2-23-e (2021)

(Matrix – Select all that apply for each line)

Environmental Topics:	Aligned with international environmental standards	Publicly available	Approved at most senior level of the company	Applied to the company's own operations	Applied to the company's own operations and the value chain (including suppliers, consumers, communities, other business relationships)	Developed involving environmental expertise from inside and outside the company	Other (Please provide additional information) <i>[Makes text box mandatory]</i>
Climate change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Oceans	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forests/biodiversity/land use	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Air pollution	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Waste (e.g., chemical spills, solid waste, hazardous, plastic, etc.)	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Energy & resource use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

Prevention

E2. In the course of the reporting period, has the company engaged with affected stakeholders or their legitimate representatives in relation to the following environmental topics?

Linked to: GRI Disclosures 3-1-b and 3-3-f (2021) for topics GRI 303 (2018), GRI 304 (2016), GRI 305 (2016), GRI 306 (2020), GRI 302 (2016), and GRI Disclosure 201-2-a-iv (2016) (Matrix – Select one answer option per line)

Please select the company's highest level of engagement. Options progress from left to right.

Environmental Topics:	No engagement on this topic	To better understand the risks/impacts in question	To discuss potential ways to prevent or mitigate the risks/impacts in question	To agree on a way to prevent/mitigate the risks/impacts in question	To assess progress in preventing/mitigating the risks/impacts in question	To collaborate in the prevention/mitigation of the risks/ impacts in question	Other (Please provide additional information) [Makes text box mandatory]
Climate change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Water	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Oceans	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Forests/biodiversity/land use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Air pollution	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Waste (e.g., chemical spills, solid waste, hazardous, plastic, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Energy & resource use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Please provide additional information: _____

E3. What type of action has the company taken in the reporting period with the aim of preventing/mitigating the risks/impacts associated with these environmental topics?

Linked to: GRI Disclosure 3-3-d (2021) for topics GRI 303 (2018), GRI 304 (2016), GRI 305 (2016), GRI 306 (2020), GRI 302 (2016), and GRI Disclosure 201-2-iv (2016)
(Matrix – Select all that apply for each line)

Environmental Topics:	Provided internal training/capacity building for the direct workforce	Building capacity among relevant business relationships (e.g., suppliers, consumers, communities)	Conducting an audit process and/or corrective action plan	Collective Action with peers or other stakeholders to address the issue	Collaboration with governmental or regulatory bodies	Other (Please provide additional information) [Makes text box mandatory]	No action within reporting period
Climate change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Oceans	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forests/biodiversity/land use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Air pollution	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Waste (e.g., chemical spills, solid waste, hazardous, plastic, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Energy & resource use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: https://drive.google.com/drive/folders/1Yfty6XIfI9-JeLN2I_5b1VD5NiFenBfc

E4. How does the company assess progress in preventing/mitigating the risks/impacts associated with the following environmental topics?

Linked to: GRI Disclosure 3-3-e (2021) for topics GRI 303 (2018), GRI 304 (2016), GRI 305 (2016), GRI 306 (2020), GRI 302 (2016), and GRI Disclosure 201-2-a-iv (2016)
(Matrix – Select one answer option per line)

Please select the company's highest level of engagement. Options progress from left to right.

Environmental Topics:	No monitoring of progress	Review topics on ad hoc basis	Set annual targets/ goals, track progress over time (internal programmes only)	Set annual targets/goals, track progress over time (internal and external programmes) [Prompts E4.1]	Other (Please provide additional information) [Makes text box mandatory]
Climate change	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Oceans	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forests/biodiversity/land use	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Air pollution	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Waste (e.g., chemical spills, solid waste, hazardous, plastic, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Energy & resource use	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

If respondent answers in E4 that they set annual targets, the below question will be displayed for each relevant topic.

E4.1. For each environmental topic in which the company sets timebound goals/targets, what kind of targets has the company set?

Linked to: CDP F6.1 2022; GRI Disclosure 3-3-e (2021) for topics GRI 303 (2018), GRI 304 (2016), GRI 305 (2016), GRI 306 (2020), GRI 302 (2016), and GRI Disclosure 201-2-a-iv (2016)
(Matrix – Text box for each line)

Description of targets (e.g., what is the target, absolute vs. intensity, externally verified, on track, etc.)

Climate change

Water

Oceans

Forests/biodiversity/land use

Air pollution

Waste (e.g., chemical spills, solid waste, hazardous, plastic, etc.)

200% increase per year

Energy & resource use

Please provide additional information: _____

If respondent answers in E4 that they set annual targets, the below question will be displayed for each relevant topic.

E4.2. For each environmental topic in which the company sets timebound goals/targets, how is progress against target/goal tracked?

*Linked to: GRI Disclosure 3-3-e (2021) for topics GRI 303 (2018), GRI 304 (2016), GRI 305 (2016), GRI 306 (2020), GRI 302 (2016), and GRI Disclosure 201-2-a-iv (2016)
(Matrix – Select all that apply for each line)*

Environmental Topics:	Progress is reviewed against goals annually or more frequently	Progress is reported internally to the most senior level	Progress is reported externally	Other (Please provide additional information) [Makes text box mandatory]
Climate change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Oceans	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forests/biodiversity/land use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Air pollution	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Waste (e.g., chemical spills, solid waste, hazardous, plastic, etc.)	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Energy & resource use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

E5. In the course of the reporting period, has the company been involved in providing or enabling remedy for any actual impacts associated with the following environmental topic(s)?
 Linked to: GRI Disclosure 3-3-d-ii (2021) for topics GRI 303 (2018), GRI 304 (2016), GRI 305 (2016), GRI 306 (2020), GRI 302 (2016), and GRI Disclosure 201-2-a-iv (2016)
 (Matrix – Select one answer option per line)

Environmental Topics:	Yes, remedy provided/enabled	No remedy provided/enabled	No adverse impact identified or caused	Choose to not disclose
Climate change	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Water	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Oceans	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Forests/biodiversity/land use	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Air pollution	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Waste (e.g., chemical spills, solid waste, hazardous, plastic, etc.)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Energy & resource use	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Please provide additional information: _____

Climate Action

E6. What were the company's gross global greenhouse gas emissions for the reporting period?
Linked to: CDP C6.1 2022, CDP C6.3 2022, CDP C6.5 2022; GRI Disclosures 305-1, 305-2, 305-3 (2016); ISAR B.3.1; ISAR B.3.2
(Matrix – Select one answer option per line + text box)

'Partial' option will only be available for Scope 3 Emissions.

	Proportion Measured			Emissions (tCO ₂ e)	If 'None', please explain
	Full	Partial [Prompts E6.1]	None		
Scope 1 emissions	<input type="radio"/>		<input checked="" type="radio"/>	<input type="text"/>	<u>Consulting Company</u>
Scope 2 emissions	<input type="radio"/>		<input checked="" type="radio"/>	<input type="text"/>	<u>Consulting Company</u>
Scope 3 emissions	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="text"/>	<u>Consulting Company</u>

Please provide additional information:

If respondent answers 'Partial' for Scope 3 emissions in E6, the below question will be displayed.

E6.1. Which Scope 3 categories are included in the organization's Scope 3 emissions calculation?

Linked to: UNRISD Tier III; GRI Disclosure 305-3 (2016); CDP C6.5 2022

(Select all that apply)

- ☐ Purchased goods and services
- ☐ Capital goods
- ☐ Fuel- and energy-related activities
- ☐ Upstream transportation and distribution
- ☐ Waste generated in operations
- ☐ Business travel
- ☐ Employee commuting
- ☐ Upstream leased assets
- ☐ Downstream transportation and distribution
- ☐ Processing of sold products
- ☐ Use of sold products
- ☐ End-of-life treatment of sold products
- ☐ Downstream leased assets
- ☐ Franchises
- ☐ Investments
- ☐ Other - upstream
- ☐ Other - downstream

Please provide additional information: _____

E7. What percentage of the company's revenue was invested in R&D of low-carbon products/services during this reporting period?

Linked to: CDP C4.3c 2022; CDP4.2b 2022; (partially linked to) ISAR A.3.3

(Matrix – Text Box with option for Unknown or N/A)

	Percent of revenue (%)	Unknown	Not applicable (Please provide additional information) [Makes text box mandatory]
R&D for low-carbon products/services	<input type="text"/>	<input type="radio"/>	<input checked="" type="checkbox"/>

Please provide additional information: As we are a consulting company, investment in R&D is not part of our scope.

E8. Has the organization acted to support climate change adaptation and resilience?

Linked to: GRI Disclosure 201-2-a-iv (2016)

(Select all that apply)

- ☒ We have taken action to increase organization-wide resilience to climate change
- ☒ We have taken action to increase resilience in our supply chains
- ☒ We have taken action to increase resilience in the communities in which we operate
- ☒ We have provided funding for climate change adaptation and resilience initiatives and projects
- ☐ We have not taken actions to build climate change resilience in the reporting period
- ☐ Unknown

Please provide additional information:

Energy/Resource Use**E9. Please report the company's renewable energy consumption as a percentage of total energy consumption in the reporting period.**

Linked to: ISAR B.5.1; GRI Disclosure 302-1 (2016)

(Matrix – Text Box with option for Unknown)

	% of total energy consumption	Unknown
Renewable energy consumption as % of total energy consumption:	<input type="text" value="0%"/>	<input checked="" type="checkbox"/>

Please provide additional information:

Technology

E10. What percent of the company’s revenue came from low-carbon products/services during this reporting period?

Linked to: SASB CG-MR-410a.1a; WEF Common Metrics
(Matrix – Text Boxes with option for Unknown or N/A)

	Percent of total revenue (%)	Description of products/services included (e.g., relevant certification)	Unknown	Not applicable (Please provide additional information) [Makes text box mandatory]
Low-carbon products and services/total revenue for the reporting period	90%	Consulting	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

Sector-specific Questions

Note: Questions E11 to E20 will only appear in the questionnaire and be of mandatory response if the company operates in certain sectors, as identified in their application to the UN Global Compact.

If the company selected 'Diversified - Other' in the application, they will be prompted to complete question E11 below before proceeding.

The sector your company operates in is listed as 'Diversified - Other.' Please choose your company's top 3 sectors by revenue.

Linked to: GRI Disclosure 2-6-a (2021)

(Select all that apply)

Automobiles & Parts

- ☐ Automobiles & parts

Banks

- ☐ Banks

Basic Resources

- ☐ Forestry & paper
- ☐ Industrial metals & mining
- ☐ Mining

Chemicals

- ☐ Chemicals

Construction & Materials

- ☐ Construction & materials

Financial Services

- ☐ Equity investment instrument
- ☐ Financial Services
- ☐ Nonequity investment instruments

Food & Beverages

- ☐ Beverages
- ☐ Food producers

Health Care

- ☐ Health care equipment & services
- ☐ Pharmaceuticals & biotechnology

Industrial Goods & Services

- ☐ Aerospace & defense
- ☐ General industrials
- ☐ Electronic & electrical equipment
- ☐ Industrial engineering
- ☐ Industrial transportation
- ☒ Support services

Insurance

- ☐ Life insurance
- ☐ Non-life insurance

Media

- ☐ Media

Oil & Gas

- ☐ Alternative Energy
- ☐ Oil Equipment, services, & distribution
- ☐ Oil & gas producers

Other

- ☒ Diversified

Personal & Household Goods

- ☐ Household goods & home construction
- ☐ Leisure goods
- ☐ Personal goods

Real Estate

- ☐ Real estate investment & services
- ☐ Real estate investment trusts

Retail

- ☐ Food & drug retailers
- ☐ General retailers

Technology

- ☐ Software & computer services
- ☒ Technology hardware and equipment

Telecommunication

- ☐ Fixed- line telecommunications
- ☐ Mobile telecommunications

Travel & Leisure

- ☐ Travel & leisure

Utilities

- ☐ Electricity
- ☐ Gas, water, multiutilities

Sector-specific: Water

Note: The below water questions will be visible only to companies in select sub-sectors of the following sectors: oil & gas, chemicals, basic resources, construction & materials, industrial goods & services, food & beverage, travel & leisure, utilities, real estate, automobiles & parts, health care, personal & household goods.

E11. Please provide details regarding the company's water withdrawal and consumption (own operations) during the reporting period.

Linked to: ISAR B.1.3; CDP W1.2b 2022, CDP W1.2d 2022; SASB CG-HP-140a.1; GRI Disclosures 303-3, 303-5 (2018)

(Matrix – Text Boxes with option for Unknown or N/A)

Water withdrawal (volume of water in megaliters):		Unknown	Not applicable (Please provide additional information) [Makes text box mandatory]
Total	<input type="text"/>	<input checked="" type="radio"/>	<input type="radio"/>
BY SOURCE	<input type="text"/>		
Fresh surface water:	<input type="text"/>	<input checked="" type="radio"/>	<input type="radio"/>
Groundwater:	<input type="text"/>	<input checked="" type="radio"/>	<input type="radio"/>
Brackish surface water/seawater:	<input type="text"/>	<input checked="" type="radio"/>	<input type="radio"/>
Produced water:	<input type="text"/>	<input checked="" type="radio"/>	<input type="radio"/>
Third-party water:	<input type="text"/>	<input checked="" type="radio"/>	<input type="radio"/>
Percentage of water withdrawn in regions with high or extremely high water stress(%):	<input type="text"/>	<input checked="" type="radio"/>	<input type="radio"/>

Water consumption (volume of water in megaliters):

Unknown

Not applicable (Please provide additional information)
[Makes text box mandatory]

Total



BY SOURCE

Fresh surface water:



Groundwater:



Brackish surface water/seawater:



Produced water:



Third-party water:



Percentage of water consumed in regions with high or extremely high water stress (%):



Please provide additional information: _____

E12. Please provide details about the company’s water intensity of products in regions with high or extremely high water stress.

Linked to: CDP 1.3 2022; CDP 1.3a 2022
(Matrix – Text Boxes with option for Unknown or N/A)

	Unknown	Not applicable (Please provide additional information) [Makes text box mandatory]
Water intensity of products (cubic meter/\$ OR cubic meter/product type):	<div>0</div>	<div></div>

Please provide additional information:

Sector-specific: Forests, Biodiversity, and Land Use

Note: The below Forests/biodiversity/land use questions will be visible only to companies in select sub-sectors of the following sectors: oil & gas, basic resources, construction & materials, food & beverage, household & personal goods, telecommunications.

E13. Please report the number and area (in hectares) of sites owned, leased, or managed by the company in or adjacent to protected areas and/or key biodiversity areas (KBA).

Linked to: GRI Disclosure 304-1 (2016); ISAR B6.1, WEF Common Metrics
(Matrix – Text Boxes with option for Unknown or N/A)

	Unknown	Not applicable (Please provide additional information) [Makes text box mandatory]
Sites	<div>0</div>	<div></div>
Hectares	<div>0</div>	<div></div>

Please provide additional information:

E14. What area (in hectares) of natural ecosystems was converted during the reporting period in areas owned, leased, or managed by the company?

Linked to: CDP F1.3 2022; GRI Disclosure 304-1 (2016)
(Matrix – Text Boxes with option for Unknown or N/A)

	Area (hectares)	Unknown	Not applicable (Please provide additional information) [Makes text box mandatory]
Conversion of natural resources	0	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

E15. Is the company supporting or implementing project(s) focused on ecosystem restoration and protection?

Linked to: CDP F6.11 2022; Disclosure 304-3 (2016)
(Matrix – Select one answer option per line + text box)

	No	No, but we plan to in the next 2 years	Yes	If yes, project(s) area to date (hectares)
Forest ecosystem restoration	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Other ecosystem restoration	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Reforestation	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Natural regeneration	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Agroforestry	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Set-aside land	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Biodiversity offsetting	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____
Other (Please provide additional information)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____

Please provide additional information: _____

Sector-specific: Air Pollution

Note: The below air pollution questions will be visible only to companies in select sub-sectors of the following sectors: oil & gas, chemicals, basic resources, industrial goods and services, utilities.

E16. Where applicable, please report the company’s emissions of the following pollutants during the reporting period.

Linked to: GRI Disclosure 305-7 (2016); ISAR B.1.4

(Matrix – Text Box with option for Unknown or N/A)

Air pollutant:	Emissions (t)	Unknown	Not applicable (Please provide additional information) [Makes text box mandatory]
NO _x	<div></div>	<div></div>	<div></div>
SO _x	<div></div>	<div></div>	<div></div>
Volatile organic compounds (VOCs)	<div></div>	<div></div>	<div></div>
Hazardous air pollutants (HAPs)	<div></div>	<div></div>	<div></div>
Particulate matter (PM ₁₀)	<div></div>	<div></div>	<div></div>
Persistent organic pollutants (POPs)	<div></div>	<div></div>	<div></div>
Other (Please provide additional information)	<div></div>	<div></div>	<div></div>

Please provide additional information: As we are a consulting company, the pollution items mentioned are not part of our operations.

Sector-specific: Waste

Note: The below waste questions will be visible only to companies in select sub-sectors of the following sectors: chemicals, basic resources, construction & materials, industrial goods and services, automobiles & auto parts, health care, retail, utilities.

E17. Please report the company’s total weight of waste generated in metric tonnes during the reporting period.

Linked to: GRI Disclosure 306-3 (2020); (partially linked to) ISAR B.2.1
(Matrix – Text Box with option for Unknown or N/A)

	Waste generated (t)	Unknown	Not applicable (Please provide additional information) [Makes text box mandatory]
Solid waste	<input type="text"/>	<input checked="" type="radio"/>	<input type="radio"/>

Please provide additional information:

E18. Please report the percentage of the company’s waste that was hazardous waste (e.g., hazardous waste ratio) during the reporting period.

Linked to: GRI Disclosures 306-4, 306-5 (2020); ISAR B.2.3
(Matrix – Text Box with option for Unknown or N/A)

	Hazardous waste ratio (%)	Unknown	Not applicable (Please provide additional information) [Makes text box mandatory]
Solid waste	<input type="text" value="100%"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information:

E19. Please report the company’s estimated metric tonnes of single-use plastic consumed wherever material along the value chain during the reporting period.
Linked to: WEF Common Metrics
(Matrix – Text Box with option for Unknown or N/A)

	Single-use plastic (t)	Unknown	Not applicable (Please provide additional information) [Makes text box mandatory]
Single-use plastics		<input checked="" type="checkbox"/>	<input type="checkbox"/>

Please provide additional information: _____

Overall Environment

E20. Briefly describe additional relevant practical actions the company has taken during the reporting period and/or plans to take to implement the environment principles, including goals set and any challenges faced and actions taken towards prevention and/or remediation.
Linked to: GRI Disclosures 3-3-c and 3-3-d (2021) for topics GRI 303 (2018), GRI 304 (2016), GRI 305 (2016), GRI 306 (2020), GRI 302 (2016)
(Text Box)

Through the partnership with eureciclo, Sparta Solutions encourages the collection, sorting and disposal of masses proportional to the materials used to pack its products: 133.3% Metal; 133.3% of Paper; 133.3% of Plastic and 133.3% of Glass. Since 100.0% of Metal has already been performed; 100.0% of Paper; 100.0% Plastic and 100.0% Glass.
1.50 t of Metal; 1.50 t of Paper; 1.50 t of Plastic and 1.50 t of Glass.

ANTI-CORRUPTION

Commitment

AC1. Does the company have an anti-corruption compliance programme?

Linked to: GRI Disclosure 3-3-c (2021) for the topic GRI 205 (2016)

(Radial – Select One)

☐ No, it is not an immediate business priority

☐ No, but we plan to in the next two years

☒ Yes [\[Prompts AC1.1\]](#)

Please provide additional information: <https://spartasolutions.com.br/site/>

If respondent answers 'yes' in AC1, the below question will be displayed.

AC1.1. If yes, in what year was this programme last reviewed? (YYYY)

[2022](#)

Please provide additional information: _____

AC2. Does your company have policies and recommendations for employees on how to act in case of doubt and/or in situations that may represent a conflict of interest, e.g., with regard to gifts and hospitality, donations, sponsorship, or interactions with public officials?

(Radial – Select One)

☐ No, and we have no plans to develop them

☐ No, but we plan to in the next two years

☒ Yes, included within a broader policy

☒ Yes, articulated as a stand-alone policy

Please provide a link, upload the document, and/or provide additional information: https://drive.google.com/drive/folders/1Yfty6XIfI9-JeLN2I_5b1VD5NiFenBfc

Prevention

AC3. Who receives training on anti-corruption and integrity?

Linked to: WEF Common Metrics; GRI Disclosure 205-2 (2016)
(Select all that apply)

- ☐ No training provided
- ☐ Select employees [Prompts AC3.1]
- ☒ All employees [Prompts AC3.1]
- ☒ Contractors [Prompts AC3.1]
- ☒ Direct suppliers of the organization [Prompts AC3.1]
- ☐ Indirect suppliers of the organization [Prompts AC3.1]
- ☐ Other – such as partners, clients, etc. [Prompts AC3.1]

Please provide additional information: _____

If respondent answers any option in AC3 besides 'No training provided' or 'Not applicable', the below question will be displayed for each chosen category. For the user, options would be visible only for the categories selected in AC3.

AC3.1. How often is such training provided?

(Matrix – Select one answer option per line)

	One time only	Every year	Every two or more years	We do not collect this data
Select employees	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
All employees	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Contractors	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Direct suppliers of the organization	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Indirect suppliers of the organization	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other – such as partners, clients, etc.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

AC4. Does the company monitor its anti-corruption compliance programme?
Linked to: GRI Disclosure 3-3-e (2021) for the topic GRI 205 (2016); SDG Action Manager - SDG 16: Monitoring Ethics and Corruption

(Select all that apply)

- ☐ No, we do not monitor the anti-corruption compliance programme (Please provide additional information) *[Makes text box mandatory]*
- ☐ Review topics on ad hoc basis
- ☐ Yes, through internal employee self-evaluations
- ☐ Yes, through automated controls monitoring
- ☒ Yes, through external independent monitoring
- ☐ Yes, through other mechanisms (Please provide additional information) *[Makes text box mandatory]*

Please provide additional information: _____

Performance

AC5. Please report the company's total number and nature of incidents of corruption during the reporting year.
Linked to: GRI Disclosure 205-3 (2016); WEF Common Metrics
(Matrix – Text Boxes with option for Unknown or N/A)

	Number of incident(s)	Nature of incident(s)	Unknown	Choose to not disclose
Confirmed during the current year, but related to previous years	<u>0</u>	_____	<input type="radio"/>	<input type="radio"/>
Confirmed during the current year, and related to this year	<u>0</u>	_____	<input type="radio"/>	<input type="radio"/>

Please provide additional information: _____

Response and Reporting

AC6. Within the reporting period, what measures has the company taken to address suspected incidents of corruption independently or in response to a dispute or investigation by a government regulator?

Linked to: GRI Disclosure 3-3-d (2021) for the topic GRI 205 (2016); Reporting Guidance on the 10th Principle Against Anti-corruption – B3

(Select all that apply)

- ☐ Initial case assessment
- ☐ Internal investigation
- ☐ Review by risk/ethics committee
- ☐ Review by board of directors
- ☐ External audit/review
- ☐ Other (Please provide additional information) [Makes text box mandatory]
- ☒ Not applicable/no incidents in the reporting period

Please provide additional information: _____

AC7. Does your company engage in Collective Action against corruption?

Linked to: GRI Disclosure 3-3-d (2021) for the topic GRI 205 (2016)

(Radial – Select One)

- ☐ No, it is not an immediate business priority
- ☐ No, but we plan to in the next two years
- ☒ Yes (Please explain) [Makes text box mandatory]

Please provide additional information: Specific policies, statements, training and monitoring through an independent ethics channel.

AC8. Briefly describe additional relevant practical actions the company has taken during the reporting period and/or plans to implement the anti-corruption principle, including goals set and any challenges faced and actions taken towards prevention and/or remediation.

Linked to: GRI Disclosures 3-3-c and 3-3-d (2021) for the topic GRI 205 (2016)

(Text Box)

Included metrics in the company's strategic planning, as well as in the presentation of Anti-Corruption Declaration, ISO 18788, ISO 9001, ANSI/ASIS PSC.1 and CONFID certifications.